

The Constitution - 2005

West End Co-Ed Slow-Pitch League (W.E.C.S.L.)

Article I - ORGANIZATION

- 1.1 The name of the organization shall be "The West End Co-Ed Slowpitch League".
- 1.2 Membership is open to adults, nineteen (19) years of age and over, who pays the annual registration fee. This fee shall be in an amount deemed necessary to carry out the continued operation of the league.
- 1.3 Members are not entitled to any refund of membership fees if *they* choose to terminate their membership. The Executive may determine that unusual circumstances warrant the granting of a refund. Twenty percent (20%) of the registration fee is non-refundable under any circumstance. Players selected after the season begins will pay a pro-rated registration fee.
- 1.4 Any member who has his/her membership terminated by the Executive is not entitled to any refund.

Article II - AIMS AND OBJECTIVES

- 2.1 The League's aims are to foster, develop and promote the playing of amateur softball within a social atmosphere in the West End; and to provide the proper safeguards in accordance with the spirit of true sportsmanship.
- 2.2 The League shall be carried on without the purpose of gain for its members. Any profits or other accretions to the League shall be used in promoting its objectives.

Article III - NOMINATING & VOTING PROCEDURES

- 3.1 Nominations may come from two sources:
 - a) written submissions from potential candidates indicating their intention to run for a specified office.
(These candidates do not have to attend the meeting to accept their nomination.)
 - b) from the floor of the Annual General Meeting by a registered league member. The member nominated must be in attendance to accept or decline the nomination.
- 3.2 The election of the Executive shall be by ballot at the Spring Annual General meeting by the required quorum.
- 3.3 The Executive shall serve a one-year term.
- 3.4 If there are more than two candidates nominated for an Executive position, there shall be a run-off between the nominees with the candidate receiving the lowest number of votes

eliminated from each succeeding ballot. A final majority of fifty-one percent (51%) is necessary for election to a position on the Executive.

- 3.5 An Executive member shall vacate office by submitting a written resignation, or if at any special general meeting of the membership, a resolution is passed by sixty-six percent (66%) of a quorum as defined in 3.1.
- 3.6 Votes by proxy are not allowed, each member in attendance will have one vote except for the chairperson.

Article IV - MEETINGS

- 4.1 The outgoing Executive shall arrange for the Spring Annual General Meeting of the League to be held around mid-March at an hour allowing sufficient time for the conduct of all business. The agenda will be set by a meeting of the executive. The membership may add business to the agenda.

A "League Improvement" general meeting shall be held at the end of the playing season.

- 4.2 The Chairperson or a majority of Executive members may call a special general meeting of the League. Seven (7) days notice shall be given to the membership of any special general meeting and such notice shall set forth in clear language the entire business to be conducted at the special general meeting.

Notification for such a meeting shall be posted in a conspicuous place on the playing field for at least one week prior to the date of the meeting. In addition, each team representative will be advised to inform their team of said meeting including time and date at least one week prior to the special meeting.

- 4.3 A quorum of the Executive shall be sixty-six percent (66%) of its whole.
At each Executive meeting, a session shall be made available to team captains to discuss league business. Captains may express their opinion on matters by a show of hands but the final decision will rest with the Executive unless the Executive agrees to submit a matter to the Captains for them to vote upon.

All decision making power is vested with the Executive during their ordinary meetings, which shall be held at least once a month during the playing season; as well as the Annual General Meeting and any Special Meetings held according to the terms of Article V.

Article IV - EXECUTIVE

- 5.1 The affairs of the League will be managed by a Board of Directors (herein referred to as "The Executive") consisting of a chairperson, vice-chairperson, treasurer, an umpire-in-chief, an equipment person, a secretary, and a social co-ordinator,
- 5.2 If any member of the Executive resigns or is to be replaced for any reason during the playing season, a special meeting as defined by Article 4, section 2 will be called within seven (7) days to elect a successor. If a resignation is made during the off-season, the remaining Executive members may choose an interim replacement.

- 5.3 If any Executive position falls vacant, then the chairperson shall assume the duties of that position until a replacement is chosen, but cannot cast a vote on behalf of the vacant position. If the chairperson's position falls vacant, the vice-chairperson shall assume the duties of the chair until a replacement is chosen, but cannot cast a vote on behalf of the vacant position.
- 5.4 The general duties of the Executive shall be to conduct the business of the League between the Annual General Meeting, and carry out duties as are required by the Constitution, Bylaws, and the Canada Softball Rulebook (current edition).
- 5.5 The specific duties of the Executive are:

- a) The chairperson shall preside at all Annual General Meetings, special general meetings, and meetings of the Executive. In the Chairpersons absence, the meeting(s) shall be chaired by other Executive members on a rotation basis and by alphabetical order.

The chairperson will make recommendations to the Executive on problems involving players who do not abide by the League's Constitution, Bylaws, and playing rules.

She/he shall be the liaison person with the Parks Board, Community Center; other softball leagues and is responsible for all other "official contacts".

The chairperson shall be responsible for the scheduling of games.

- b) The treasurer shall keep full and proper records of the financial transactions of the league. All funds of the League are deposited in a Canadian Charter Bank or Trust Company to be decided by the Executive. All approved accounts are to be paid by cheque. Two (2) members of the Executive shall sign all cheques. The signatures will include the Treasurer, the Chairperson, and another Executive officer designated by the Executive.

The Treasurer must present financial statements at the Annual General Meeting as well as all meetings of the Executive.

The Treasurer will ensure that any expenditure over \$50.00 will be approved in advance at a meeting of the Executive by a majority vote.

If any member of the league expresses a desire to see the current books, the treasurer will arrange a time and place to make them available for inspection.

- c) The umpire-in-chief will be responsible for the selection of umpires, scheduling of their duties and their training and will work with the Executive on questions of ground rules and playing rules.

When cancelled games are rescheduled, the umpire-in-chief will assure that umpires are provided and confer with the equipment person to see that the equipment and the fields are available. S/he will be responsible for the re-scheduling of all cancelled games.

- d) The equipment person will take care of all equipment in possession of the League, and make such purchases as are authorized by the Executive for the acquisition and maintenance of equipment.

She/he will maintain an inventory of equipment in possession of the League, will arrange with team representatives and umpires to provide equipment at games.

- e) The Secretary will contact each Executive member and team representative prior to meetings in order to notify them of the meeting's time and date and place and to inquire if there are items they want to place on the agenda. The secretary will take minutes on the business of each meeting, and make them available to the Executive at the following meeting.

The secretary will conduct whatever correspondence is necessary for the affairs of the League.

- f) The social co-ordinator will be responsible for all social functions.

No more than thirty percent (30%) of the monies received from the annual registration fees will be made available for social events.

- g) The vice-chairperson shall act on behalf of the chairperson in his/her absence and preside over the league statistics and website.

- 5.6 The aim is that whenever possible, no two members of the Executive shall serve on a single team.

Article IV - AMENDMENTS

- 6.1 A quorum for the purposes of amending the Constitution of the Bylaws shall constitute twenty-five percent (25%) of the total league membership.
- 6.2 The Constitution may be amended only at the Spring Annual General Meeting and only by a fifty-one percent (51%) vote of a quorum.
- 6.3 The Bylaws may be amended only at the Spring Annual General Meeting and only by fifty-one percent (51%) vote of a quorum.